

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 9 February 2022 at 7.30 pm* in the Village Hall, Witcham, for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

Welcome from Chairman and instructions regarding Council's risk assessments and compliance with coronavirus protection measures for this meeting

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| 22/020 | To receive and accept any apologies for absence | 7.30pm |
| 22/021 | To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation. | |
| 22/022 | Dispensations:
To note any new Dispensations granted: Nil | |
| 22/023 | Public Participation
To allow <u>up to 15 minutes</u> for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
(3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g)) | |
| 22/024 | To approve and sign the minutes of the meeting held on 12 January 2022, and confirm agenda of same date. | |
| 22/025 | Matters arising from previous minutes (for information only) | |
| 22/026 | To receive reports from District and County Council representatives (circulated) | 7.50pm |
| 22/027 | Planning Applications
22/00090/VAR Kings of Witcham Variation of condition 3 External Materials) of previously approved 17/00689/FUL for Demolition of existing motor vehicle garage and construction of 6No four bed dwellings, 2No 3 bed dwellings, garaging, access road and associated works | 7.55pm |

To note for information

21/00870/FUL Land West Of Hillcrest Mepal Road 1no. dwelling (phased development Plot 3) following outline consent 19/01045/OUT Amendment - involves minor alteration to the ground floor fenestration within the gable elevation of the proposed dwelling.

To note the following ECDC decisions

Feb 21/01571/FUL 8 The Slade porch and rear single storey extension Approved
21/00870/FUL Land West Of Hillcrest Mepal Road 1no. dwelling (phased development Plot 3) following outline consent 19/01045/OUT Approved

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| 22/028 | Clerk's Report | 8.05pm |
| 22/029 | Recreation Ground <ul style="list-style-type: none">a) To receive monthly report on weekly inspections, including repair works in front of goals (MH)b) Play and Outdoor Fitness Refurbishment Project (LH)<ul style="list-style-type: none">i) To receive report from L Holdaway following consultation sessions on 20 and 21 January 2022ii) To discuss and approve final plan, including football goalsiii) To discuss and approve submission of grant applications | |
| 22/030 | Finance <ul style="list-style-type: none">a) To approve receipts and payments for February 2022 (to follow)b) To receive and approve 2021/22 Fixed Asset Register (circulated 4.2.22)c) To receive and approve 2021/22 Risk Assessment Report (to follow)d) To discuss and agree renewal of Lease with RSPB for drove land at Ouse Washes (circulated 4.2.22)e) To receive Clerk's timesheet (to follow) | 8.15pm |
| 22/031 | Ely Zipper Service Review
To agree response regarding removal of Witcham from daily early service (circulated 26.1.22) | 8.30pm |
| 22/032 | East Cambs Community Safety Partnership
To discuss participating in the Community Safety Partnership Eyes & Ears programme Relaunch – training for Parish Councillors (circulated 31.1.22) | |
| 22/033 | Policies
To receive and adopt new policies and procedures (to follow) | 8.35pm |
| 22/034 | Cemetery
It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 22/032a) namely (Memorials) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw <ul style="list-style-type: none">a) Memorials Chairman to re-open meeting to the public <ul style="list-style-type: none">b) To receive and approve application new headstone | 8.40pm |
| 22/035 | Sunnica Energy Farm Update – To discuss registration to become an interested party | |
| 22/036 | Police <ul style="list-style-type: none">a) To discuss any issues for reporting to Policeb) To receive update regarding drifting/racing at Elean Business Parkc) To note monthly speed data (MH) | |
| 22/037 | Street Lights and Highways
To receive any items to bring to attention Highways Authority | 8.55pm |

22/038 Correspondence (circulated)
To receive and consider the following invitations and items of information/interest:
Cambridgeshire Police Precept Survey [The Police & Crime Commissioner for
Cambridgeshire | Consultations & Surveys \(cambridgeshire-pcc.gov.uk\)](https://www.cambridgeshire-pcc.gov.uk/The-Police-&Crime-Commissioner-for-Cambridgeshire-Consultations-&Surveys)
Parish and Community Forum meeting 19th January: Youth Focus notes/updates
CCC Cambridgeshire Matters newsletter
IHMC Incident Report - December 2021
Covid updates (various)
NALC newsletters, notices of events and bulletins
CAPALC newsletters and bulletins, and Councillor Training courses
ACRE newsletter
Road Victims Trust Annual Report
NALC Ofcom review of Postal Regulations
ACRE Safeguarding Conference 10 March 2022

22/039 Items for the next Agenda and date of next meeting: 9 March 2022

9.00pm

S J Bell
CLERK/RFO
3 February 2022

*The temporary legislation enabling parish meetings to be held remotely via video conferencing systems ended in May 2021. Consequently, to comply with Schedule 12 of the Local Government Act 1972, meetings of the Council must now be held in person and members of the public must be able to attend in person.

In order to comply with COVID-19 regulations and guidance, the Council meeting will be held in a large venue sufficient to maintain social distancing of all attendees, and total numbers will necessarily be limited.

Members of the public who wish to attend the meeting must therefore notify the Parish Clerk at least 48 hours in advance of their intention to attend in order that the Council can endeavour to accommodate everyone and the necessary health and safety precautions engaged. During these difficult times, members of the public are also encouraged to consider attending only for the item(s) of particular interest to them, rather than for the whole meeting.

** Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" .